

Educational Service Unit #1

Referral for Student Assistance

The Student Assistance Team (SAT) is a general education, problem-solving team intended to utilize and document intervention strategies to assist the school in provision of general education (Rule 51 006.01C).

The parent/guardian must be informed that assistance is being requested. Date parent/guardian was notified of SAT request _____

Method of notification:

_____ Telephone _____ Letter _____ Parent-Teacher conference

Date _____	Student _____		
DOB _____	Age _____	Grade _____	School _____
Parent/Guardian/Caseworker _____	Translator needed for parents? Yes _____	No _____	
Address _____			
Home Phone _____	Work Phone _____	Person Requesting Assistance _____	
Relationship to Student _____			

What is the student's dominant language?

_____ English _____ Spanish _____ Other (please indicate) _____

Attendance

_____ regular
_____ irregular (please explain) _____

Parent Information

Describe the contact made with the parents prior to the referral (number of times notified of student concerns, response of the parent)

Student Information

Briefly describe the student's strengths _____

Student Information (cont'd)

Current grades

<u>Subject</u>	<u>Grade</u>	<u>Subject</u>	<u>Grade</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Star Reading Score: _____ Star Math Score: _____

Other: _____

This student's grades:

- _____ have become higher each year
- _____ dropped suddenly
- _____ have stayed about the same each year
- _____ data not available
- _____ have become lower each year

Has this student been retained? _____ Yes _____ No

If yes, please list grade level(s) _____

Information gathered:

Observations ___ Math Assessments ___ Other _____

Family History ___ Writing Assessments ___ Other _____

Teacher Interview ___ Attendance ___ Other _____

Grades ___ Office Referrals ___ Other _____

DIBELS Scores ___ Reading Assessments ___ Other _____

Reason for referral has been observed:

- _____ at birth _____ during the past 3 months
- _____ during the past 6 months _____ during the past year
- _____ since the beginning of school career
- _____ student just entered school **or** moved from another district and problems were immediately apparent

Reasons for Referral (check all areas that apply and complete the appropriate sections):

1. Academic
 _____ Concerns (Complete questions 1-3)
 _____ High Achievements (Complete questions 4-5)
2. Behavioral _____ (Complete questions 6-8)
3. Medical/Mental Health _____ (Complete questions 9-11)
5. Substance Abuse _____ (Complete questions 12-14)
4. Other _____ (Complete question 15)

Academic Concerns

(Please provide work samples)

1. Define the academic areas of difficulty demonstrated by the student:

2. Describe interventions attempted in the classroom:

3. Describe alternative programs attempted with the student (study buddy, sound partners, Title, summer school, etc.):

High Achievements

4. Define academic areas of achievement demonstrated by the student:

5. Describe enrichment activities **utilized demonstrated** by the student:

Behavioral Concerns

6. Define the behavioral concerns for the student:

7. Describe interventions in the classroom:

8. Describe alternative programs attempted with the student (counselor, study buddy, behavior plan, ISS, etc.):

Medical/Mental Health Concerns

9. Describe any known history for medical or mental health diagnosis:

10. How is this condition interfering with the student's progress?

11. Is the student receiving any medication? Yes No

If yes, please specify _____

Substance Abuse Concerns

12. To your knowledge, describe the extent of the student's substance usage (substances used, amounts, how often): _____

13. Has the student been involved in legal difficulty because of their use (MIP, OWI, probation)? Please explain: _____

14. Describe the incident leading to the SAT referral (if applicable): _____

Other Concerns
